

DRAFT

Chesterfield Local Human Rights Committee (CLHRC)

April 29, 2013

Committee Members Present:

Mr. Craig Gross, Chairman
Mr. Linwood Alford
Ms. Susan Foster
Mr. Peter Mazure
Ms. Dina Phelps, Secretary
Ms. Roxanna Ronquillo

Affiliates Present

Ms. Karyn Carpenter, Chesterfield CSB
Ms. Kimberly Harris, Community Interventions
Mr. Gene Cash, Counseling Alliance of Virginia
Ms. Ebony James, Covenant Homes LLC
Ms. Natalie Sondra-Bryant, Focused Outreach Richmond
Mr. Rob Johnson, Grafton Schools
Ms. Gina Koke, Grafton Schools
Ms. Kina Thomas, H&W Enterprises of NC, LLC
Ms. Margaret Moore, J&M Adult Care Services
Ms. Linda Jones, Jerolin Management Services
Ms. Dane's Weddel, Kids in Focus, A ResCare Company
Ms. Cheryl Nero, Langhorne Family Care
Mr. Jamie Knight, Lyle Professional Consulting
Ms. Samia Abdelmagid, New Direction Counseling Services
Mr. Maurice Morgan, New Pathways Youth Services, Inc.
Mr. Felix Foloruns, Olmeja Advocacy Services
Ms. Kim Higgins, Overcomers Day Services, LLC
Mrs. Amel Shelton, Quality Life Services
Ms. Christina Rivers, Rivers Assisted Living
Ms. Tanikka Mason, Second Chances Youth Services
Ms. Rhonda Joyner, Second Chances Youth Services
Mr. Cedric Moore, Spectrum Transformation Group
Ms. Wauchula Reed, Turning Point Mental Health Services LLC
Ms. LaKeisha Brouard, Village Children & Family Services
Mr. Vincent Walker, YES Behavioral Health
Mr. Joseph Cason, YES Behavioral Health

Staff:

Mrs. Karen Mingloski, LHRC Staff Support (Chesterfield)
Mr. Buddy Small, Human Rights Office

Guests:

Mr. James Holdren, Chesterfield CSB

1. Call to Order

A quorum being present, Chairman Craig Gross called the Chesterfield Local Human Rights Committee meeting to order at 5:30pm at Chesterfield Mental Health Support Services, 6801 Lucy Corr Boulevard, Chesterfield.

2. Approval of Minutes

No corrections were noted. A motion was made and seconded to approve the minutes of January 28, 2013.
Ayes: Mr. Gross, Ms. Ronquillo, Ms. Phelps, Mr. Mazure

3. Matters of the Public

Mr. Gross entertained comments to open the floor for items of interest to the committee. There were no matters of the public brought forward.

4. Old Business

There is no new business.

5. New Business

A. Quarterly Report of Human Rights Activities

Mr. Gross reported the LHRC members have reviewed, in advance of the meeting, the January through March 2013 quarterly reports submitted by providers. The providers will not need to give a verbal report, unless there are specific questions about an event.

The following providers submitted quarterly reports for the January – March 2013 reporting period.

Chesterfield CSB
Community Interventions LLC
Covenant Homes
Counseling Alliance of Virginia LLC
Grafton Schools
H&W Enterprises, LLC
J & M Adult Care Services, LLC
Jerolin Management Services
Kids in Focus, A ResCare Company

Langhorne Family Care
Lyle Professional Consulting
New Pathways Youth Services, LLC
Olmeja Advocacy Services
Overcomers Day Services, LLC
Quality Life Services
Rivers Assisted Living
Second Chances Youth Services
Spectrum Transformation Group

Quarterly Report Discussion:

Chesterfield CSB - LHRC inquired about agency treatment team membership (consists of case manager, psychiatrist, behavioral clinician, group home counselor, and/or group home supervisor); consumer has had ongoing issues, and treatment team continues to identify methods to reduce behaviors so consumer does not hurt self or others; and, does not wear a helmet at this time. Consumer has been hospitalized to stabilize medications. Check on whether the consumer has a helmet plan.

Grafton - Discussed four incidents reported (1/5/13, 1/29/13, 2/27/13, 3/1/13) regarding a consumer fall, two different helmet plans, and a plan for meeting school bus. Send corrected CAP reporting accurate number of allegations.

Kids in Focus

Discussion two incidents (2/1/13 and 2/7/13) regarding consumer history of making allegations, and an alternate breakfast plan for a consumer.

Second Chances - brief discussion regarding the pre-authorization process and KEYPRO

Spectrum Transformation - reviewed details of community abuse/neglect allegation.

Olmeja - Questions #5 – answer provided is not appropriate. Indicate N/A for future reports if no behavior plans involving restraint or time out are reviewed.

Quality Life – review of consumer death; no autopsy was required (and was not requested by family).

Covenant Homes & Spectrum Transformation –Provider LHRC liaison is representative from provider organization (not Human Rights staff, Buddy Small)

A motion was made and seconded to accept the quarterly reports submitted and/or corrections noted.

B. Service Additions/Closures

Chesterfield Community Services Board – notification of a group home move from Kirkate to Newbys Bridge Road, (ranch style house) effective February 1, 2013.

Jerolin Management Services LLC requested approval for expansion of four (4) Sponsored Residential placements, 1 bed per home and will follow current human rights policies and procedures.

A motion was made and seconded to accept **Jerolin Management Services LLC's** program expansion of 4 Sponsored Residential placements.

Community Intervention LLC – requested approval for expansion for Supportive Living program.

A motion was made and seconded to accept **Community Intervention LLC's** program expansion of Supportive Living program..

C. LHRC Board

Election of Officers

Chairman Gross opened the floor to accept nominations for the office of Chairman. On motion of Mrs. Foster, and seconded by Ms. Phelps, the LHRC nominated and voted for Mr. Craig Gross to serve as chair for a term of one year. Mr. Gross accepted the nomination and appointment.

Chairman Gross opened the floor to accept nominations for the office of Vice-Chairman. On motion of Ms. Phelps and seconded by Ms. Foster, the LHRC nominated and voted for Mr. Linwood Alford

to serve as Vice-Chairman for a term of one year. Mr. Alford accepted the nomination and appointment.

Chairman Gross opened the floor to accept nominations for the office of Secretary. On motion of Mr. Mazure, and seconded by Ms. Ronquillo, the LHRC nominated and voted for Ms. Susan Foster, to serve as Secretary for a term of one year. Ms. Foster accepted the nomination and appointment.

6. Advocates Report

Mr. Small reported on the new CHRIS (Comprehensive Human Rights Information System). Information will be emailed to you from Mr. Small through Karen Mingloski. Detailed information will be sent to you on how to get into DELTA and CHRIS.

There is a consumer member vacancy to fill an un-expired term (through 6/30/15). Other members will be rotating off 6/30/15, so please be thinking about opportunities to recruit new members.

7. Announcements / Updates

Mrs. Mingloski noted the next meeting will be July 22, 2013 and all providers are asked to submit the Quarterly Report of Human Rights Activities form for the reporting period of April – June 2013 and any other agenda requests by July 5, 2013.

8. Executive Session

A motion was made, seconded and passed to move into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records in personal matters not related to public business.

Upon reconvening in open session, the Local Human Rights Committee certified that to the best of their knowledge that only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered in closed session.

9. Adjournment

There being no further business, the meeting was adjourned at 645p.m. The next scheduled meeting will be held July 22, 2013.